

Baxter Public Library Board Meeting Minutes
October 3, 2024

Call to Order: 5:04 pm with board members Amanda, Barb and April present.

Agenda approved: Motion to approve by April and Barb. Passed 3-0.

Minutes approved: Motion to approve by April and Barb. Passed 3-0

Librarians Report: increase in check outs. Story time is going. After school care has started and we have had high school volunteers helping. We held our first elementary book club. The Halloween Costume drive will end this week, and the costumes will be out on Saturday. Chantelle attended an AI training this last month. For our family Halloween party, we have a few items we are looking for sponsors on and need roughly 20 more pumpkins.

Old Business:

- a. Endorsement/ Platform change – Due to the hold on this we are approving \$17 per hour rate for Chantelle. Motion to approve Barb, second Amanda. Passed 3-0
- b. Dolly Parton Imagination Library
- c. Annual Trustee Training - Oct 28th Newton Public Library 6-8pm

New Business:

- a. Chapter 1- reviewed and approved
- b. City-Library Ordinance-reviewed and approved
- c. Meeting Room Policy- reviewed and approved, Leah will need to sign
- d. New Hire Update- Welcoming Julia at \$13 per hour. She will fill in if Channy and Sandy are out.
- e. Budget- Discussed looking at next year's budget if we wanted to add or adjust our open hours (Friday or Sunday hours). Chantelle plans to look at how this could affect the budget in 2025.

Bills:

- a. City Bills- Motion to approve by April, second by Barb. Passed 3-0

Public Comments: none

Date for next meeting: November 5th, 2024, at 5:00 pm

Adjourn: 5:37 pm

Motto: Read Learn Grow

Mission Statement: The library is a place for people to come together to learn and grow. It is a place for all patrons to have access to print and digital resources.