

Baxter Public Library Board Meeting Minutes
August 12, 2024

Call to Order: 6:02 pm with board members Leah, Rob, Amanda, and April present.

Agenda approved: Motion to approve by Amanda, second by Rob. Passed 4-0.

Minutes approved: Motion to approve by Leah, second by Amanda. Passed 4-0.

Librarians Report: New director Chantelle Maxwell discussed the Summer Reading Program. 15 children's events were held in July with attendance of 378. Adult Book Club had an attendance of 11, and a Baxter history event for Baxter Fun Days had attendance of 39.

Old Business: Harold Hill Donation balance is \$0. The remaining funds were used for the end of the Summer Reading party.

New Business: Reviewed and discussed Chapter 15 on Intellectual Freedom.

Collection Development Policy reviewed and approved.

Iowa Learns platform change has a goal date of August to go-live. Chantelle will complete her director classes after the changes take place.

We discussed Whofi, a calendar that syncs with state reporting materials. This shows data from events. Community can access and edit via the library website.

Exit Interview & Final Evaluation for Marie Van Beek reviewed by board members.

Election of Officers completed. Leah Wall voted President 4-0. Amanda Samson voted Secretary 4-0.

New Trustee Orientation videos will be emailed out by Chantelle. Board members to record training time for yearly requirements.

Annual JLA Potluck will be held October 28, 2024.

Bills: City Bills approved with a motion by Rob, second by April. Passed 4-0.

Public Comments: none

Date for next meeting: September 3, 2024 at 6:00 pm

Adjourn: 6:40 pm

Leah Wall, President